

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on January 15, 2013, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Allen Springer being present. This Board session was rescheduled from its regular day due to the unavailability of a quorum.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Christian Boenisch, Deputy County Counsel; John Phelan, Public Works Director; Silas Halloran-Steiner, Health & Human Services Director; Nathalie Hardy, News-Register; and Dave Haugeberg, 13951 NW Willis Rd, McMinnville.

Commissioner George called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Areas of Responsibility

1. **B. O. 13-26** - Consideration of adoption of the Board of Commissioners Areas of Responsibility, retroactive to January 7, 2013, through January 2, 2014, to be reviewed by June 30, 2013.

After some group discussion, Ms. Stern moved approval of item B(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

Bypass

2. Update on the Newberg-Dundee Bypass project by Dave Haugeberg. *[No action taken.]*

Mr. Haugeberg stated that Oregon Department of Transportation (ODOT) is working on acquisition of the necessary right-of-way for the bypass, including several complicated parcels for which offers would be sent out in about two weeks. He said that if there is no resolution by the end of the 40-day response period, ODOT has the right to obtain immediate possession of the property while negotiation of compensation goes forward. He reported that there is already a contract out for some clearing work around the airport in Newberg, and about \$13 million of

additional earth work should start soon after that contract is awarded in mid-May. He stated that the three rounds of construction bids are expected to take place in February 2014, April 2014, and sometime in 2015. He provided an update on the Oregon Transportation Infrastructure Bank loan request. He noted that the Parkway Committee had unanimously approved a request that the Board grant permanent honorary membership status to Leslie Lewis in recognition of her years of work on the project.

Personnel

3. **B. O. 13-27** - Consideration of the employment of Toni Wolf as Registered Nurse 2 in the Jail, part-time on-call, \$30/hour, effective January 18, 2013.

Ms. Stern moved approval of item B(3). The motion passed, Commissioners George, Stern, and Springer voting aye.

4. **B. O. 13-28** - Consideration of modifying the Health & Human Services personnel management roster to add a full-time Human Services Specialist 2 position in Family & Youth.

Silas Halloran-Steiner explained that this position would be for a School Services Coordinator to work with all seven school districts in promoting mental health and helping the schools strengthen their safety plans and work on policy development. He said that the work would target those at risk before they get to the level of acting out in violence. Ms. George emphasized the need to be sensitive to the rights of families. Mr. Halloran-Steiner explained that when the county has direct knowledge that a student is at risk of harming self or others, it has a duty to notify the parents and the rest of the support team. He said that some situations of lower-level risk may not rise to that level, in which case the county could encourage the youth to talk with his or her parents.

Ms. George moved approval of item B(4). The motion passed, Commissioners George, Stern, and Springer voting aye.

5. **B. O. 13-29** - Consideration of the temporary change of status of Aisha Redl from regular part-time to regular full-time employment in HHS Chemical Dependency, effective January 24, 2013, through June 30, 2013.

Ms. George moved approval of item B(5). The motion passed, Commissioners George, Stern, and Springer voting aye.

6. **B. O. 13-30** - Consideration of the change of status of Nancy Greenlund, HHS Business Services, from .4 to .938 FTE, effective January 24, 2013.

Ms. George moved approval of item B(6). The motion passed, Commissioners George, Stern, and Springer voting aye.

7. **B. O. 13-31** - Consideration of the change of status of Katie Briedwell, HHS Business Services, from regular part-time to on-call status, effective January 16, 2013.

Ms. George moved approval of item B(7). The motion passed, Commissioners George, Stern, and Springer voting aye.

8. **B. O. 13-32** - Consideration of the change of status of James Craver, Christopher Kluser, and Gordon Staebler to Utility Workers in Public Works, Range 11, Step 3, retroactive to January 9, 2013.

John Phelan provided background information on the request, explaining that these three individuals have been working for the county on a temporary basis. Ms. George moved approval of item B(8). The motion passed, Commissioners George, Stern, and Springer voting aye.

Contracts/Grants

9. **B. O. 13-33** - Consideration of approval of an employment agreement with Deputy County Administrator Charles G. Vesper.

Laura Tschabold stated that Mr. Vesper and his position are critical to the county, and she appreciates everything he does. Ms. George moved approval of item B(9). The motion passed, Commissioners George, Stern, and Springer voting aye.

10. **B. O. 13-34** - Consideration of the ratification of Amendment #15 to the 2011-13 Financial Assistance Agreement #134337 between HHS and Oregon Health Authority to add \$528 to the Residential Treatment & Capacity Program, retroactive to January 2, 2013.

Ms. George moved approval of item B(10). The motion passed, Commissioners George, Stern, and Springer voting aye.

11. **B. O. 13-35** - Consideration of ratifying the acceptance of a grant award to HHS Public Health from Kaiser Permanente Community Benefit for the dental health program, \$50,000, effective July 1, 2013, through June 30, 2014.

Mr. Halloran-Steiner stated that this is the final year of the three-year grant. He said that the coalition of providers is doing great work and is very active in making sure that every population in the county is getting referrals to service. Ms. George moved approval of item B(11). The motion passed, Commissioners George, Stern, and Springer voting aye.

Committees

12. **B. O. 13-36** - Consideration of the appointment of Tammy Dover to the Facilities Advisory Committee, replacing Phil McCollister as an alternate to Judge John Collins, effective January 15, 2013.

Mr. Springer moved approval of item B(12). The motion passed, Commissioners George, Stern, and Springer voting aye.

C. **OLD BUSINESS:** None.

D. **PUBLIC HEARINGS:** None.

E. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

F. **EXECUTIVE SESSION** pursuant to ORS 192.660(2)(e) to discuss real property transactions.

The meeting recessed to executive session at 10:45 a.m. to discuss the Amity House and the hangar lease, and reconvened at 11:04 a.m. with no final decisions made and the sense of the Board conveyed to staff regarding the hangar lease.

G. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-37** - Consideration of accepting a bid from Dennis and Penny Hinchman for the Amity House and directing staff to prepare a Board Order for adoption at the January 24, 2013, formal session.

Ms. Stern moved approval of item G(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

Mr. Springer stated that he is very impressed by the quality of county staff that he has worked with so far, and he expressed his appreciation for everyone's kindness.

The meeting adjourned at 11:06 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER