YAMHILL COUNTY STANDARD TIME SHEET

PAYROLL PERIOD: _____ **TO** _____

EMPLOYEE NAME: _____ **EMPLOYEE NUMBER:** _____

	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23		
Leave column blank or enter 0 if non-working day																	**TOTAL**
REGULAR HOURS																	0.00
TRADE HOURS (within same week)																	0.00
1 EXTRA HOURS																	0.00
2 OVERTIME HOURS -ACTUAL HRS WORKED																	0.00
301 FET																	0.00
303 COMP TIME USED																	0.00
325 PEL																	0.00
345 WITHOUT PAY																	0.00
																	0.00
																	0.00
																	0.00
																	0.00
310 HOLIDAY																	0.00
311 FLOATING HOLIDAY																	0.00
312 COMMISSIONERS HOLIDAY																	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

302 EARNED COMP TIME/FLEX @ 1.0																	0.00
302 EARNED COMP TIME @ 1.5																	0.00
209 ON CALL BEEPER																	0.00

BEGINNING COMP BAL.	
ENDING COMP BALANCE	0.00

REMARKS:

ACCOUNT CODES	*PERCENT OR AMOUNT*

Employee Signature:	*Approval:*