

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on October 13, 2022, at 10:00 a.m. in Room 32 of the courthouse and a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Casey Kulla and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Gary Wertz, Fair Manager. Christian Boenisch, County Counsel and Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Kit Johnston; Heidi McNelly.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:04 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of October 17 – October 23, 2022. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There were no public comments received.

E. DEPARTMENT UPDATES:

a. Fairgrounds – Gary Wertz

Mr. Wertz provided an overview of the 2022 county fair. He said it was very successful but identified areas improvement to focus on before 2023. He noted fairground bookings are being received for 2024. Mr. Wertz and staff will focus on property projects during the fall/winter seasons.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Starrett requested removal of item G2 pending further review. Commissioner Berschauer moved approval of the consent agenda as amended. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

Contracts & Grants

1. **B.O. 22-319** - Approval of an access agreement between Yamhill County and the Oregon Department of Environmental Quality (DEQ) providing DEQ access to property located at 17800 SW Muddy Valley Road, McMinnville to conduct monitoring and assessment for future property remediation and cleanup. Effective for two years upon signature.

2. Approval of Amendment #9 to Agreement #169533 between Yamhill County and the Oregon Health Authority (OHA) for the financing of Public Health Services (B.O. 21-248) adding funding award in the amount of \$68,644.63. Retroactive to August 1, 2022 through June 30, 2023. *[Item removed]*.

3. **B.O. 22-320** - Approval of the quote and purchase of Office 365 licenses with technical support from Tangent Computer in the amount of \$204,098.60 for the 2022-23 Fiscal Year.

Committees

4. **B.O. 22-321** - Approval of the appointment of the following persons to the member pools for the 2022-23 Board of Property Tax Appeals (BoPTA) with terms ending June 30, 2023:

a. County Governing Body Pool: Benjamin Mansheim, non-officeholder,
Chair
Matt Smith, non-officeholder
Lacey Summers, non-officeholder
Robert Mohzahn, non-officeholder

b. Non-office Holder Pool: Benjamin Mansheim, non-officeholder
Matt Smith, non-officeholder
Robert Molzahn, non-officeholder
Lacey Summers, non-officeholder

5. **B.O. 22-322** - Approval of the appointment of Rhonda Fabreth to the Yamhill County Housing Authority Board to serve the remaining term of a vacant position, term to expire December 31, 2024; and Melanie Fletcher to serve the remaining term of Joyce Morrow, term to expire December 31, 2022.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 22-323** - Consideration of approval of a personal services contract between Yamhill County and The Mediators Collective, LLC., an Oregon limited liability company, for court mediation services, retroactive to October 5, 2022 through June 30, 2023.

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:34 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair **Unavailable for signature** LINDSAY BERSCHAUER

Commissioner CASEY KULLA



Commissioner MARY STARRETT

Accepted by Yamhill County
Board of Commissioners on
3.9.23 by Board Order
B.O. 23-81