

Lucy Flores Mendez

From: Silas Halloran-Steiner
Sent: Wednesday, December 07, 2016 4:52 PM
To: Mary Starrett; Laura Tschabold
Cc: Desiree Lundeen; Christina Malae; Amy Thorkildson; Lindsey Manfrin; Marie Mcdaniel-Bellisario; Lucy Flores Mendez; Keri Hinton
Subject: Board Consideration: Leave Without Pay for Tracy Adevai

Hi Mary and Laura,

Due to family hardship, I am requesting the Board authorize an additional five (5) days of Leave Without Pay (LWOP) for HHS Adult Behavioral Health employee Tracy Adevai effective 12/12/16 through 12/16/16 with an anticipated return to work date of 12/19/16. The nature of the leave is not protected under Family Medical Leave Act or Oregon Family Leave Act, however, I do believe it warrants additional LWOP authorization beyond the five (5) days I can authorize under County policy as department head.

Lucy/Keri, as long as Laura approves, please add this onto tomorrow's Board Agenda as add-on with the following suggested language:

"Authorize an additional five (5) days of Leave Without Pay (LWOP) for HHS Adult Behavioral Health employee Tracy Adevai."

Please let me know if you have any questions.

Thanks,

Silas Halloran-Steiner
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Our Vision: People in Yamhill County live, work, learn, and play in safe communities that support wellness and dignity.

Our Mission: To promote the public's physical, emotional and social well-being through services, prevention, education, and partnerships.

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Accepted by Yamhill County
Board of Commissioners on

12.8.16 by Board Order

16-485