

14 FEB 20 P 2:54

Anne Britt

From: Silas Halloran-Steiner
Sent: Friday, January 31, 2014 2:01 PM
To: Kathy George; Laura Tschabold
Cc: Emily Piper; Craig Hinrichs; Margaret Jarmer; Anne Britt
Subject: Board Consideration: increase in CSS petty cash amount

Hi Kathy and Laura,

I am requesting the Board's consideration to increase the petty cash amount at HHS Community Support Services from \$75.00 to \$150.00. This is in account 016-073-112.73. We have recently reviewed our usage of this account and determined that having a larger amount available will allow our staff to be able to assist their clients in a more timely manner while reducing administrative burden.

Please let me know if you have questions.

Anne, please place this one the Board Agenda for next week's session.

Thanks,

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Our Vision: People in Yamhill County live, work, learn, and play in safe communities that support wellness and dignity.

Our Mission: To promote the public's physical, emotional and social well-being through services, prevention, education, and partnerships.

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Accepted by Yamhill County
Board of Commissioners on
2/6/14 by Board Order
14-74